



CITY KIDS SCHOOL

Assistant Teacher Job Opening

City Kids School is a Christian School for Preschool–Kindergarten. We are a nondenominational, private, day school licensed by Department of Early Learning (DCYF). Please see our website, www.citymin.org for additional information.

I. Position Description

Currently seeking interested and qualified candidates for open half-day, part-time preschool assistant teaching positions

Applicants must be currently authorized to work in the United States for any employer. No sponsorship is available for this position.

The Assistant Teacher assists a Lead Teacher in providing instructional supports to children and implementing a developmentally appropriate curriculum. The assistant must carry out assigned tasks under the supervision of a lead teacher, director, or assistant director. This person must be able to relate well with children.

II. Responsibilities

- Approach classroom support to the Lead Teacher and student interactions from a Christian Worldview
- Collaborate with Lead Teacher and grade level members to plan and implement the school's curriculum
- Build partnership and relationship with students through proactive communication
- Help to create a predictable and supportive classroom environment
- Increase professional knowledge by participating in professional development opportunities
- Interact with students in respectful, kind manner, treating each child with dignity, as a unique creation of God.
- Attend monthly staff meetings
- Attend school events outside regular school hours including, but not limited to: A Night of Christmas & other professional development sessions.
- Keep classroom neat and pleasant in appearance

III. Critical Performance Competencies

Professionalism

Assistant Teacher shall be an actively professing Christian with a positive attitude. Shall always maintain a professional demeanor as a representative of school leadership in correspondence, verbal communication and presence representing the School Director & City Ministries with the highest standard of integrity.

- Positively support the school's policies and practices and work collaboratively in a professional organization
- Truthful, positive, and purposeful when communicating with others
- Flexible and adaptable in dealing with new, different, or changing requirements
- Maintain confidentiality and security of information
- Hold self and others accountable to accomplish results
- Effective in handling multiple concurrent tasks
- Adhere to biblical standards in all areas of conduct

Education/Experience

- Shall have completed at least the equivalent of a high school education
- Shall have 1-2 years' experience in working with young children.
- Preferred: ECE Initial Certificate
- Some college preferred
- Initial Basic Training: Child Care Basics (30 hours)
- Complete all STARS requirements annually
- Maintain current in CPR/First Aid, HIV/BBP training

E-mail Sheryl at sheryl@citymin.org to apply for this position.